

PLEASE NOTE:

The admission deadlines for the 2009 terms are as follows:

SPRING program admission
deadline: December, 15th

SUMMER program admission
deadline: April 30th

FALL program admission
deadline: July 31st



UNIVERSIDAD
DE MÁLAGA

Programa Internacional de Estudios de Español

**PIEE
in Ronda
Spain**

Fundación Pública para las Enseñanzas Universitarias de Ronda

Dear Applicant,

Thank you for your interest in the Programa Internacional de Estudios de Español (PIEE) at the University of Malaga at Ronda

Enclosed you will find application materials and additional information for our program. We understand that making a decision to study abroad can be difficult for some students, so we would like to put your mind at ease by starting a dialogue. We want to know about you and your needs, expectations and learning goals (through the information you provide on your application) and we want to provide you as much information about us as you need to comfortably make your decision.

We would like to ensure that all of your questions are answered and all of your uncertainties are clarified as you embark on this exciting and challenging adventure into the Spanish language and culture. Please visit our website at www.rondapiee.org and also feel free to phone or fax us with additional questions at 011-34-95-2873265.

As the director of PIEE, it is my hope to support your transition to Spain and your success in this program. I look forward to meeting you in Ronda!

¡Hasta pronto!

Joaquin Hita

Joaquin Hita
Director
Programa Internacional de Estudios de Español
Universidad de Málaga en Ronda



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Application Checklist for PIEE 2009 Programs

Your application for the PIEE program consists of the following *completed* documents, to be turned in to PIEE via fax AND/OR mail by:

Spring program deadline: December 15, 2008

Summer programs deadline: April 30, 2009

Fall program deadline: July 31, 2009

- General Application Form
- Housing Form
- Unofficial transcript from the registrar's office complete through most recent semester
- Internship essay (see below)
- (ONLY FOR STUDENTS REGISTERING FOR COURSES WITH A SUMMER INTERNSHIP)
- Proof of health insurance (photo copy)
- A copy of your passport
- Four Passport-sized photos
- Valid form of payment (for at least 50 percent of the total program. See complete payment instructions below)
- Signed program requirements sheet

Upon faxing the above documents, we recommend you send an e-mail confirmation to be sure that we receive your fax.

PAYMENT INSTRUCTIONS:

All students who meet the requirements listed on the program requirements sheet and provide completed application packages will be admitted to the program. The following sections provide information on payment methods, schedule of payments and additional terms and conditions.

Methods of payment

Credit card This transaction can be implemented via the credit card information you provide on the general application form. Visa and Mastercard are accepted. Please be sure to notify your bank that your account will be charged from Spain for the amount of your program fees.

Personal check This should be made payable to "Fund. Enseñanzas Universitarias de Ronda" and should clearly be marked with the student's name and program dates.

Wire transfers The following information is necessary for a wire transfer:

Fund. Enseñanzas Universitarias de Ronda

Bank: Unicaja

Account: 2103.0166.37.023.100456

Address: C/. Virgen de la Paz, 18, 29400 Ronda (España)

Swift code: UCJAES2M



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Payment schedule:

All fees must be paid in full by the first day of your program

Terms and conditions (refund policy):

Any withdrawal from the program that takes place more than 10 days prior to the first day of the course is eligible for a refund of 80% of all fees paid. After that time, NO REFUND WILL BE GIVEN.

ALL APPLICATION MATERIALS MUST BE FAXED AND/OR POSTMARKED BY THE DEADLINE SPECIFIC TO YOUR PROGRAM TO THE FOLLOWING LOCATION:

FAX: 011-34-95-287-3265

**MAIL: ATTN: JOAQUIN HITTA
PROGRAMA INTERNACIONAL DE ESTUDIOS DE ESPAÑOL (PIEE)
UNIVERSITY OF MALAGA, RONDA
(SECRETARÍA)
P.O. BOX 332
29400 RONDA
ESPAÑA**



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General Information

Specify the course and course dates: _____

Name: _____
(Last name) (First name) (Middle)

Male Female

Date of birth: _____ Email Address: _____

Permanent Mailing Address:

Address _____

City _____ State _____ Zip Code _____

Country _____ Tel. _____ Fax _____

Email _____ Mobile _____

Current/Campus Mailing Address:

Address _____

City _____ State _____ Zip Code _____

Country _____ Tel. _____ Fax _____

Email _____ Mobile _____

Current address valid until: _____
(Day/Month/Year)

EMERGENCY AND HEALTH INFORMATION

Emergency Contact: _____
(First and Last name) (Relationship)

Address _____

City _____ State _____ Zip Code _____

Country _____ Tel. _____ Fax _____

Email _____ Mobile _____

Health insurance company/policy number: _____

Do you have any allergies? Please list: _____



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LANGUAGE EVALUATION:

What is your native language:

If you are not a native Spanish speaker, for how long have you studied Spanish:

What is your level of Spanish: **A**- native **B** - fluent **C**-proficient **D**- intermediate **E**- basic

Please list any previous study abroad, work, or travel experience you have had in Spanish speaking countries:

Please list the Course Number and Title of Spanish classes you have taken at the University level:

PAYMENT METHOD

Please mark the box corresponding with your method of payment for program fee (plus non-refundable application fee for students applying after the admissions deadline):

* - Credit card (please circle one of the following):

Visa Mastercard

Card number: _____

Expiration date (month/year) _____

Name as it appears on card: _____

Cardholder's signature: _____

* - **Personal check** (made payable to "**Fund. Enseñanzas Universitarias de Ronda**") and should be clearly marked with the student's name and program dates.

* - **Wire transfer** to : Fund. Enseñanzas Universitarias de Ronda

Bank: Unicaja

Account: 2103.0166.37.023.100456

Address: C/. Virgen de la Paz, 18

29400 Ronda (España)

Student signature: Date:

Swift code: UCJAES2M

Student signature: _____ Date: _____



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PIEE Homestay Form

Please answer the questions below (use additional sheet(s) if necessary). We will make every effort to accommodate your requests.

Name:

Male /Female

Age:

E-mail address:

Current telephone number (including area code):

1. Please indicate if you are allergic to any of the following: cigarette smoke; any particular foods; pets (if so, which animals), etc.*

2. Do you follow a special diet and, if so, is this for medical reasons?

3. Do you smoke? Yes/No

4. Please describe any particular characteristics you are looking for in your home stay, as well as any you wish to avoid for example, large family, young couple, young children, children your own age, or no children; etc. To help ensure that the accommodation is suited to your needs, please be as specific as possible.

5. Is there any other information that is relevant to your housing needs? (e.g. unusual height or weight, etc.)

Student's Signature: _____

Date: _____

Note: While we will do our best to place you with a host family that is sensitive to any allergic or dietary restrictions you may have, we ask that you prioritize your requests. For example, if you are a strict vegetarian, it may be more important to be placed with a family that prepares vegetarian food, rather than with a non-smoking family.

Vegetarian applicants please note: Vegetarianism is relatively unknown in Spain. If you are a vegetarian or a vegan, and we cannot place you with a vegetarian family, you may need to buy some of your own food, or eat the same food / similar meals several times per week.

Religious considerations: Catholicism represents the majority of the Spanish host families and population in Spain on the whole. Special dietary requirements dictated by religion can be difficult to accommodate. Please take this into consideration as you set your expectations for your time in Spain.



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PIEE Program Requirement Sheet

P.I.E.E. Casa del Jalifa (Secretaría), P.O. Box 332, 29400 Ronda (Málaga), España, Tel./Fax: +34-95-2873265
www.rondapiee.org

NOTE: All applicants who meet the requirements listed below and send their completed application packets by the deadlines specified will be accepted into the PIEE program.

STUDENT CERTIFICATION:

I, (student name) _____, do hereby certify that I meet the following program requirements set out for admission in a PIEE Program:

I have no outstanding disciplinary reports against me on my home campus

I have a current GPA of 2.5 or higher

I understand that I am required to attend courses at least 80 percent of the time.

I understand that I am required to be present to take all required exams on the dates the exams are scheduled.

I understand that I am to follow rules set by the host family during my homestay.

I understand that I can be expelled from the PIEE program (with no program fee reimbursement) for participating in illegal activities or behavior endangering myself or others (including alcohol abuse, fights, etc.)

I understand that I am expected to engage in activities outside the classroom with the local community to enhance my Spanish language and cultural learning.

Signed: _____

(student signature)